



# Arlington County Civic Federation

BOARD OF DIRECTORS MEETING MINUTES, WEDNESDAY FEBRUARY 21, 2024

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## MEETING

Arlington County Civic Federation, Board of Directors Meeting 02/21/2024 4:00 - 6:30 p.m.  
Held virtually via Zoom, called via email invitation.

## ATTENDEES

**Quorum Members** (7 of 12 present at meeting start)

1. John Ford, President
2. Ron Haddox, Vice President
3. David R Smith, Secretary
4. Ben Watts, Treasurer
5. Adam Henderson, Board Chair, By-laws Chair
6. Jackie Snelling, Board Vice Chair
7. Nicholas Giacobbe, Board Member
8. Dave Schutz, Board Member, Form of Government Chair
9. Michael McMenamin, Board Member
10. Richard McNamara, Board Member

## WELCOME AND CALL TO ORDER (Adam Henderson)

- Meeting called to order on 02/21/2024 at 6:30 p.m. by the Board Chair, Adam Henderson. Quorum of Directors (50% or more required) was established with 58% present.

## MINUTES (Adam Henderson)

- A motion was made to approve the Board Minutes for 21 Jan 2024, discussion was opened, a vote was taken, and the November minutes were approved: 6 yea, 0 nay, 0 abstain.

## PRESIDENT'S REPORT (various board members for John Ford)

- Outbrief of 12 February general meeting
- FOIA Meeting
  - Met with Libby Garvey, (4), next step is a meeting on the FOIA, Gov't transparency of information. Preparing a letter to the County manager suggesting a meeting.
  - County Manager had suggested meetings with the County staff; response was there was a meeting like that with housing co-chairs and county housing chair
  - Learned that their view is that all information requests are to be considered FOIA unless the person making the request states that they are not FOIA (done to protect from 5 day clock)



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- Round Table – next first week of May
- March Meeting
  - Determined that a meeting on transportation not viable because transportation will be meeting with DES on budget at the same timeframe.
  - Decided to have a forum on the County Operating Budget
    - Will ask each committee to come up with ideas (visioning) on budget cuts, adds, or priorities.
    - Would like to come up with some consensus of ideas
    - Would like county budget director to provide some initial remarks, with suggestion that
    - Likely would ask Suzanne to kickoff the forum
    - The board agreed we should invite staff to support the meeting as participants
    - Draft budget will be released before the end of February
- April Meeting – see Vice Chair minutes below
- May Meeting
  - Address heat and stormwater
  - Work in progress on a stormwater resolution
  - Met with Mary Glass on environment.
  - County Board candidate forum
    - Jackie believes we should partner with League of Women Voters
  - Adam asked to get a sense of the board on when to hold a candidates forum, with the following two options.
    - Option 1: have as candidates forum in May (6 in favor)
    - Option 2: have as a second forum (2 in favor)
- School Board Candidate Forum
  - No availability in April GM meeting
  - John asked what the sense of the board was for a School Board Candidates forum,
    - Suggested that Todd partner with the Parent’s Association, and then work with them on a forum at the hospital (if desired)
- Banquet update
  - April 12<sup>th</sup>
  - See banquet details
  - Patrick and Brian will speak
  - Then awards presentation with McCaffrey
  - Business attire



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- Will need help checking people in
  - Advantage of Ft. Meyer
  - If we do awardees, consider comping their tickets
  - No minimum on #
  - The question was raised if we should cut off
  - Consider raising table to \$750
  - Suggested a separate flyer before the newsletter, consider putting something in ARLNow
- Update on Nominating Committee
    - Sandi Chesrown
    - David Smith
    - Alex Sakes
    - Bryan Coleman
    - Lois Coontz
    - Will contact Chris Concepcion
    - Will present in March

## SECRETARY'S REPORT (David Smith)

**Add Audit report**

**Tax Records**

**Filing Record**

**Newsletter need clarification**

## TREASURER'S REPORT (Ben Watts)

- Ben reviewed the bank balances
- Patrick Smalldore – previous president
- Question raised on Zoom
- Reminder: we did vote to upgrade camera expenditure
- Audit: looked into controls, practices, bookkeeping, auditor indicated CivFed was in compliance.

## VICE CHAIR REPORT (Jackie Snelling)



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- Update on April General Meeting Planning; Inequities re Health and Green Space
  - Will have a panel discussion with three speakers:
    - Dr. Varghese – Arlington Director of Public Health
    - Abby ( )
    - < >
- Re-alignment of Police Chief’s Advisory Committee; Mike McMenamin, Public Safety
  - The Police Chief’s Advisory Committee is being re-aligned. Currently Jackie servers on the committee. The CivFed Public Safety committee recommended that Jackie continue on in the role.
    - A motion was raised, that on the recommendations of the Public Safety committee, the Board recommends that Jackie Snelling be the CivFed representative of the Police Chief’s Advisory Committee, unanimous vote
- Discussion of a draft plan for a Community Policing Workshop, 17 or 24 April
  - Mike and Jackie are working on creating a community policing workshop on April 17<sup>th</sup>, 6:30 to 9
  - It was noted that crime by civic association will be presented
  - Questions were raised:
    - Will we re-start neighborhood watch
    - Are we fully staffed – answer is ‘no’
    - How is the civilian oversight committee work out? - answer is the report is online

Discussion:

- May and June General Meetings; other Spring member events.
- Review and ratify proposed new Communications Committee charter; Vote
  - Motion was raised to ratify the Communications Committee chair
  - Yea 9

**GENERAL DISCUSSION** (Adam Henderson)



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## **Actions:**

- David: Make updates to January board minutes as received during meeting
- Adam: post bank audit
- Ben: post Bank statements to ACCF Web
- Ben: sort out how the Zoom bill is being paid
- Nick: provide banquet flyer for publishing
- David: investigate webcam options – will vet with communications chair and officers prior to purchase.

**ADJOURN** – 6:24 p.m.

Adam approved, by acclamation, that the meeting was adjourned.

Submitted by: David R. Smith, Secretary 2/18/2024